



HIRING: UX intern

Present efforts to document the societal impact of algorithms, such as AI FactSheets¹, operate in a static paradigm. This means they do not capture how system components may interact with stakeholder interests over time. Hortus AI is developing tools, such as [Reward Reports](#), to track the feedback loops that emerge between human contexts and various system components. Our goal is to empower users and other civil society stakeholders, including government agencies and nonprofit organizations, to evaluate system performance in terms of these loops.

We are hiring a UX intern motivated to continue work on dynamic documentation tools for AI systems. The main responsibility for this role will be the refinement of user interfaces in support of Reward Reports, as well as the creation of other user interfaces to complement our service offering. This work will operate in tandem with our [GitHub repository](#). The successful candidate will also design and spearhead usability studies in collaboration with our early clients.

We can tailor the role to fit the skills and interests of highly-motivated and qualified applicants. Anticipated workload is 10-20 hours/week for up to 6 months, with the possibility of a full-time role based on performance. Please email Thomas Gilbert (tom@hortus.ai) with a resume and brief statement of interest. Preferred time zones for this role are EST / PST.

Anticipated start date: Spring / Summer 2025.

Requirements:

- ~2 years of web + graphic design experience
- Competence in one or more relevant programming languages (e.g. HTML, JavaScript)
- Previous experience using or working with GitHub
- Ability to work as part of a team
- Excellent written communication
- Residency in the United States

Preferred:

- Prior experience with AI documentation frameworks (e.g. FactSheets, Model Cards)
- Prior experience and familiarity with [React](#)

¹ <https://aifs360.res.ibm.com/>